**MINUTES**

**OILTON PUBLIC WORKS AUTHORITY**

**REGULAR MEETING**

**TUESDAY, DECEMBER 13, 2016**

**7:00 P.M.**

1. CALL TO ORDER-THE CHAIRMAN AND THE TRUSTEES MET ON THIS DATE TO CONDUCT A REGULAR MEETING. IN COMPLIANCE WITH THE STATE OF OKLAHOMA’S OPEN MEETING LAW, IT WAS HELD IN THE CITY HALL @ 101 WEST MAIN STREET, OILTON, OKLAHOMA. THE MEETING WAS CALLED TO ORDER BY THE CHAIRMAN, PATRICK KENNEDY, FOLLOWING THE CITY’S REGULAR MEETING.

CHAIRMAN, PATRICK KENNEDY, (PRESENT)

CLERK, KIM BAUMGARTEN (PRESENT)

TREASURER, RUSTY PARNELL (PRESENT)

ATTORNEY, BRYAN K. DRUMMOND (ABSENT)

TRUSTEES PRESENT-

STEVE ARNOLD, JASON JONES, JOHN CASEY, BONNIE CASEY, TYLER BRIDWELL, JEREMY PRATHER

TRUSTEES ABSENT-

CRAIG KENNEDY

**QUORUM ESTABLISHED (6)**

GUESTS PRESENT-

OILTON RESERVE OFFICERS DONNIE FISHER AND JOE HARGROVE, FULL-TIME POLICE OFFICER, CHELSEA CASEY, OILTON CHIEF OF POLICE, SHELLY GILLEY

2. TYLER BRIDWELL MADE THE MOTION TO APPROVE THE NOVEMBER 8, 2016 REGULAR MEETING MINUTES. BONNIE CASEY SECOND THE MOTION.

VOTE: AYE-STEVE ARNOLD, JASON JONES, JOHN CASEY, BONNIE CASEY, TYLER BRIDWELL,

 JEREMY PRATHER

 NAY-NONE

**MOTION APPROVED.**

3. THE TRUSTEES REVIEWED THE TREASURER’S REPORT.

**\*JOE HARGROVE LEFT THE MEETING @ 7:28 P.M.**

4. STEVE ARNOLD MADE THE MOTION TO APPROVED THE PURCHASE ORDERS AND CLAIMS. STEVE ARNOLD SECOND THE MOTION.

VOTE: AYE-STEVE ARNOLD, JASON JONES, JOHN CASEY, BONNIE CASEY, TYLER RRIDWELL,

 JEREMY PRATHER

 NAY-NONE

**MOTION APPROVED.**

5. JASON JONES MADE THE MOTION TO ADOPT RESOLUTION 2016-12-14 ESTABLISHING THE DAY, TIME AND PLACE OF REGULARLY SCHEDULED MEETINGS OF THE OILTON PUBLICE WORKS AUTHORITY. STEVE ARNOLD SECOND THE MOTION.

VOTE: AYE-STEVE ARNOLD, JASON JONES, JOHN CASEY, BONNIE CASEY, TYLER BRIDWELL,

 JEREMY PRATHER

 NAY-NONE

**MOTION APPROVED.**

6. RUSTY PARNELL BRIEFED THE COUNCIL ON THE CITY TAKING ELECTRONIC PAYMENTS FOR THE UTILITY BILLS. THE CITY IS ON A MONTHLY CONTRACT WITH A MERCHANT COMPANY. WE ARE CURRENTLY CHARGING $2.50 CONVENIENCE FEE PER TRANSACTION. THIS IS OFFSET BY WHAT THE COMPANY CHARGES US. THE CITY IS NOT MAKING ANYTHING ON THIS. HOPEFULLY, BETWEEN THE CITY’S COST AND USER’S COST IT WILL BALANCE OUT. THIS IS A TRIAL RUN TO SEE HOW MANY PEOPLE USE IT COMPARED TO OUR COST. IF IT WORKS OUT, THE CITY WOULD EVENTUALLY USE IT FOR COURT TRANSACTIONS AND POSSIBLE ONLINE PAYMENTS. CURRENTLY THE MACHINE IS COSTING $20.00 A MONTH RIGHT NOW.

STEVE ARNOLD MADE THE MOTION TO APPROVE ELECTRONIC PAYMENTS FOR UTILITY BILLS. JASON JONES SECOND THE MOTION.

VOTE: AYE-STEVE ARNOLD, JASON JONES, JOHN CASEY, BONNIE CASEY, TYLER BRIDWELL,

 JEREMY PRATHER

 NAY-NONE

**MOTION APPROVED.**

7. DISCUSSION WAS HELD ON TAKING BIDS TO REPLACE 10,000 FEET OF WATER LINE. THE MAYOR STATED IT WOULD START ON DENNY’S LAND, DOWN RODGERS STREET TO WESTWOOD.

TYLER BRIDWELL MADE THE MOTION TO TAKE BIDS TO REPLACE 10,000 FEET OF WATER LINES. STEVE ARNOLD SECOND THE MOTION.

VOTE: AYE-STEVE ARNOLD, JASON JONES, JOHN CASEY, BONNIE CASEY, TYLER BRIDWELL,

 JEREMY PRATHER

 NAY-NONE

**MOTION APPROVED.**

8. NO NEW BUSINESS

9. NO PUBLIC COMMENTS

10. NO BOARD MEMBER COMMENTS

11. STEVE ARNOLD MADE THE MOTION TO ADJOURN. JASON JONES SECOND THE MOTION.

VOTE: AYE-STEVE ARNOLD, JASON JONES, JOHN CASEY, BONNIE CASEY, TYLER BRIDWELL,

 JEREMY PRATHER

 NAY-NONE

**\*THE OILTON PUBLIC WORKS AUTHORITY REGULAR MEETING ADJOURNED @ 7:37 P.M.**