**MINUTES**

**CTY OF OILTON**

**SPECIAL MEETING**

**WEDNESDAY, NOVEMBER 20, 2019**

**7:00 P.M.**

1. CALL TO ORDER – THE COUNCIL MEMBERS AND THE MAYOR MET ON THIS DATE TO CONDUCT A SPECIAL MEETING. IN COMPLIANCE WITH THE STATE OF OKLAHOMA’S OPEN MEETING LAW, IT WAS HELD IN THE CITY HALL @ 101 WEST MAIN STREET, OILTON, OKLAHOMA. THE MEETING WAS CALLED TO ORDER BY THE MAYOR, STEVE ARNOLD.

MAYOR, STEVE ARNOLD (PRESENT)

CLERK, ABIGAIL PARNELL ( PRESENT)

ATTORNEY, BRYAN K. DRUMMOND (ABSENT)

TRUSTEES PRESENT-

KENNETH GRAHAM, JERRY GREEN, BESSIE MATTALIANO, JIMMY KENNEDY, JACKIE KENNEDY, TYLER BRIDWELL

TRUSTEES ABSENT-

MARVIN BAUMGARTEN

**QUORUM ESTABLISHED (6 OUT OF 7 MEMBERS PRESENT).**

GUESTS PRESENT-

MELISSA DENNIS, JOSEPH DEPRIEST, ANGELICIA GIBSON, ALLEN HAUN, MARTHA GRAHAM, NADENE FREEMAN, BILL FREEMAN, JUDY KENNEDY, HAYLEY MCCOOL, KEVIN CALVIN, DUSTIN MILES.

1. TREASURER’S REPORT

LINDA BOURN STATED THAT SHE HAD RECONSILED THE BANK STATEMENT THROUGH OCTOBER 31, 2019 AND HAD THE PROOF OF CASH COMPLETED. THESE ARE BOTH ITEMS NEEDED FOR THE AGENDA.

SHE ASKED IF ABIGAIL COULD GET WITH SIMPLE CITY TO DISCUSS PARAMETERS AND SEE IF WE CAN GET A GL HISTORY TO EXCEL REPORT AND GASB34 REPORTS. OUR AUDITOR HAS GIVEN US THE PBC CHECKLIST FOR THE 2017-2018 AUDIT AND LINDA AND ABIGAIL ARE WORKING TOGETHER ON IT.

AS OF TODAY THE OPWA’S RECONSILED BALANCE IS $112,865.00.

JERRY ASKED HOW LONG LINDA EXPECTS THE AUDIT TO TAKE. LINDA STATED IT SHOULD ONLY TAKE ONE TO TWO WEEKS ONCE SHE CAN GET A DETAILED GENERAL LEDGER HISTORY EXCEL REPORT.

SHE’S HOPING NO LATER THAN MID-DECEMBER FOR THE 2017-2018 AUDIT AND THEN SHE CAN MOVE RIGHT INTO THE 2018-2019 AUDIT.

1. DISCUSSION AND ACTION ON THE PURCHASE ORDERS AND CLAIMS.

TYLER MADE A MOTION TO APPROVE ALL PURCHASE ORDERS AND CLAIMS. BESSIE SECOND THE MOTION.

VOTE

AYE – KENNETH GRAHAM, JERRY GREEN, BESSIE MATTALIANO, JIMMY KENNEDY, JACKIE KENNEDY, TYLER BRIDWELL

NAY –

**MOTION APPROVED.**

1. DISCUSSION AND ACTION TO ACCEPT THE RESIGNATION OF SHELLY GARRETT AS POLICE CHIEF EFFECTIVE NOVEMBER 15, 2019

JERRY MADE A MOTION TO ACCEPT SHELLY GARRETT’S RESIGNATION AS POLICE CHIEF. BESSIE SECOND THE MOTION

VOTE

AYE – KENNETH GRAHAM, JERRY GREEN, BESSIE MATTALIANO, JIMMY KENNEDY, JACKIE KENNEDY, TYLER BRIDWELL

NAY –

**MOTION APPROVED.**

1. DISCUSSION AND ACTION TO RETIRE K-9 BRUCE DUE TO MEDICAL CONDITIONS AND ALLOW HIS HANDLER SHELLY GARRETT TO ADOPT HIM AS PER OKLAHOMA STATE STATUTE.

JERRY ASKED WHAT ALL HAS TO BE DONE IN ORDER TO MAKE SURE THAT K-9 BRUCE DOESN’T WORK ON ANOTHER POLICE FORCE ONCE HE IS RETIRED. OFFICER POOLE STATED THAT ALL THAT NEEDS TO BE DONE IS TO NOTIFY CLEET.

JERRY ASKED THE MAYOR TO DIRECT THE CITY ATTORNEY TO WRITE UP A RELEASE AND HAVE SHELLY SIGN IT.

JERRY MADE A MOTION TO RETIRE K-9 BRUCE DUE TO MEDICAL CONDITIONS AND ALLOW HIS HANDLER SHELLY GARRETT TO ADOPT HIM UPON RECEIPT OF SIGNED LETTER OF DECOMMISSION AND LETTER SENT TO CLEET. KENNETH SECOND THE MOTION.

VOTE

AYE – KENNETH GRAHAM, JERRY GREEN, BESSIE MATTALIANO, JIMMY KENNEDY, JACKIE KENNEDY, TYLER BRIDWELL

NAY –

**MOTION APPROVED.**

1. DISCUSSION AND ACTION TO CONFIRM MAYOR’S DESIGNATION OF COLTON BROWNFIELD AS THE NEW INTERIM CHIEF OF POLICE EFFECTIVE NOVEMBER 16, 2019.

JERRY SUGGESTED THAT THE COUNCIL LOOK INTO EXTRA DUTY PAY FOR COLTON BROWNFIELD AS INTERIM CHIEF.

JERRY MADE A MOTION TO CONFIRM THE MAYOR’S DESIGNATION OF COLTON BROWNFIELD AS THE NEW INTERIM CHIEF OF POLICE EFFECTIVE NOVEMBER 16, 2019 UNTIL A NEW POLICE CHIEF IS HIRED. BESSIE SECOND THE MOTION.

VOTE

AYE – KENNETH GRAHAM, JERRY GREEN, BESSIE MATTALIANO, JIMMY KENNEDY, JACKIE KENNEDY, TYLER BRIDWELL

NAY –

**MOTION APPROVED.**

1. TYLER MADE A MOTION TO ENTER INTO EXECUTIVE SESSION FOR DICUSSION AND ACTION TO HIRE DEVIN WALBRIDGE AS RESERVE POLICE OFFICER PURSUANT TO OKLAHOMA STATE STATUTE TITLE 25, 307 (B)(1).

VOTE

AYE – KENNETH GRAHAM, JERRY GREEN, BESSIE MATTALIANO, JIMMY KENNEDY, JACKIE KENNEDY, TYLER BRIDWELL

NAY –

**THE MAYOR AND THE COUNCIL MEMBERS ENTERED INTO EXECUTIVE SESSION AT 7:25PM**

BESSIE MADE A MOTION TO RETURN TO REGULAR SESSION. JIMMY SECOND THE MOTION.

VOTE

AYE – KENNETH GRAHAM, JERRY GREEN, BESSIE MATTALIANO, JIMMY KENNEDY, JACKIE KENNEDY, TYLER BRIDWELL

NAY –

**RETURN TO REGULAR SESSION AT 7:35 PM**

**STATEMENT OF EXECUTIVE MINUTE:** “WHILE IN EXECUTIVE SESSION THE COUNCIL MEMBERS DISCUSSED THE HIREING OF DEVIN WALBRIDGE AS RESERVE POLICE OFFICER PURSUANT TO OKLAHOMA STATE STATUTE TITLE 25, 307 (B)(1). ALL COUNCIL MEMBERS PRESENT ATTENDED THE EXECUTIVE SESSION AS WELL AS THE INTERIM POLICE CHIEF. NO OTHER MATTERS WERE DISCUSSED AND NO VOTES WERE TAKEN.

1. POSSIBLE ACTION TO HIRE DEVIN WALBRIDGE AS RESERVE POLICE OFFICER.

TYLER MADE A MOTION TO HIRE DEVIN WALBRIDGE TO HIRE DEVIN WALBRIDGE AS A RESERVE POLICE OFFICER AT THE STANDARD $10.50 PER HOUR. BESSIE SECOND THE MOTION.

VOTE

AYE – KENNETH GRAHAM, JERRY GREEN, BESSIE MATTALIANO, JIMMY KENNEDY, JACKIE KENNEDY, TYLER BRIDWELL

NAY –

**MOTION APPROVED**

1. DISCUSSION AND ACTION TO ADVERTISE FOR EMPLOYMENT OF A NEW POLICE CHIEF.

**SKIPPED.(INCLUDED IN #10)**

1. DISCUSSION AND ACTION TO FORM A COMMITTEE OF CITIZENS AND COUNCIL MEMBERS TO INTERVIEW AND HIRE THE NEW POLICE CHIEF.

TYLER STATED THAT THIS IS A BIG DECISION WE HAVE TO MAKE AS A CITY AND HE FELT LIKE IT WOULD BE GOOD FOR US TO GET TOGETHER WITH A FEW CITIZENS TO DO INTERVIEWS. HE WOULD LIKE TO GET THE OPINIONS OF OTHERS IN TOWN THAT HAVE BUSINESSES AND HIRE PEOPLE.

JERRY STATED THAT HE WOULD LIKE TO MAKE SURE WE HAVE A GOOD JOB DESCRIPTION WHEN WE ADVERTISE FOR THE POSITION.

STEVE SAID THAT IT’S FREE TO ADVERTISE ON CLEET, $10 ON OML, AND INDEED IS FREE.

THE COUNCIL WANTED TO MAKE IT KNOWN THAT WE’RE LOOKING FOR PEOPLE WHO ARE INTERESTED IN BEING ON THE COMMITTEE.

BESSIE MADE A MOTION TO ADVERTISE ON CLEET AND INDEED AND FORM A COMMITTEE OF COUNCIL MEMBERS AND CITIZENS WITH TYLER AS THE CHAIRMAN OF THE COMMITTEE. JIMMY SECOND THE MOTION.

VOTE

AYE – KENNETH GRAHAM, JERRY GREEN, BESSIE MATTALIANO, JIMMY KENNEDY, JACKIE KENNEDY, TYLER BRIDWELL

NAY –

**MOTION APPROVED**

1. DISCUSSION AND ACTION TO TRANSFER CEMETERY TOWER RENT TO CEMETERY MAINTENANCE ACCOUNT AND AUTHORIZE REOCURRING DEPOSITS FOR MOWING AND IMPROVEMENTS.

KENNETH MADE A MOTION TO TRANSFER CEMETERY TOWER RENT TO CEMETERY MAINTENANCE ACCOUNT AND AUTHORIZE REOCURRING DEPOSITS FOR MOWING AND IMPROVEMENTS. BESSIE SECOND THE MOTION.

VOTE

AYE – KENNETH GRAHAM, JERRY GREEN, BESSIE MATTALIANO, JIMMY KENNEDY, JACKIE KENNEDY, TYLER BRIDWELL

NAY –

**MOTION APPROVED**

1. DISCUSSION AND POSSIBLE ACTION ON APPOINTING NADENE FREEMAN TO THE VACANT WARD 3 SEAT.

THE SEAT NEEDS TO BE VACATED AT THE NEXT MEETING.

**NO ACTION.**

1. PUBLIC COMMENTS

BRICE WILSON THANKED THE BOARD MEMBERS FOR HELPING WITH THE GAS ORDEAL OVER THE WEEKEND.

1. BOARD MEMBER COMMENTS

BESSIE WOULD LIKE TO THANK THE BOARD MEMBERS, BRICE WILSON, JERRY GREEN, THE CITY OF YALE, THE OILTON FIRE DEPARTMENT, AND THE PLUMBERS WHO ALL HELPED WITH THE GAS ORDEAL OVER THE WEEKEND.

1. ADJOURNMENT

TYLER MADE A MOTION TO ADJOURN. JACKIE SECOND THE MOTION.

VOTE

AYE – KENNETH GRAHAM, JERRY GREEN, BESSIE MATTALIANO, JIMMY KENNEDY, JACKIE KENNEDY, TYLER BRIDWELL

NAY –

**MEETING ADJOURNED @ 7:51PM**