

As required by the Open Meeting Law, Notice is hereby given that the Oilton Public Works Authority will hold a meeting on Thursday, May 21, 2020 @7:00 p.m. located at 5930 S Highway 99, Oilton, OK 74052

## Agenda

# **Oilton Public Works Authority**

Special Meeting  
Thursday, May 21, 2020  
7:00 p.m.

*This will be an in-person meeting located at 5930 S Highway 99, Oilton, OK 74052*

1. Call to Order
2. Roll Call
3. Discussion and Approval of the April 27, 2020 Meeting Minutes
4. Treasurer's Report
5. Discussion and Approval of the Purchase Orders and Claims
6. Discussion and Action on a temporary spending reduction, essential spending only due to the City's current financial situation from the COVID-19 crisis.  
Kenneth Graham
7. Discussion and Action on a temporary Hiring freeze; excluding emergency personnel due to the City's current financial situation from the COVID-19 crisis.  
Kenneth Graham
8. Discussion and Approval of Resolution 05-21-2020 Adopting and Implementing the new Oilton Public Works Authority Drug and Alcohol Misuse Prevention Plan.  
Abigail Parnell
9. Discussion on DEQ Water quality Notice of Violation and subsequent Consent Order for failure to provide a back-up well. And, Discussion on funding project and securing engineering services.  
Jerry Green

**10.** Discussion on DEQ Consent Order 20-083 waste water permit violations and subsequent administrative penalty assessment.

Jerry Green

**11.** Discussion on repairs required on Gas Leak at HWY 99 and Rogers.

Jerry Green

**12.** Discussion and Possible Action on establishing Guidelines regarding non-payment of Utility Bills during the COVID-19 Pandemic.

Abigail Parnell / Kim Wilson

**13.** Discussion and Vote to approve the 2018 OPWA Audit.

Jerry Green

**14.** Discussion and Vote to purchase the Utility Billing Online Module from GWorks and have them install the software.

Abigail Parnell

**15.** Discussion and Vote to switch from Paysafe Group to Forte Payment Systems for our payments via credit/debit card.

Abigail Parnell

**16.** Discussion and Action on a Utility rate adjustment due to significant sales loss causing a shortage of money from the 2 cent tax dedicated to the Sewer loan payment effective June 1, 2020.

Jerry Green

**17.** Public Comments

**18.** Board Member Comments

**19.** Adjournment

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City Clerk

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Date & Time Posted

