

OILTON PUBLIC WORKS AUTHORITY | MINUTES

February 11, 2020 | 7:00 pm | City Hall Oilton, OK

Chairman, Jerry Green	Present
Clerk, Abigail Parnell	Present
Attorney, Bryan K. Drummond	Absent

Attendees:

Martha Graham, Zachariah Hollingsworth, Shannon Wilson, Brice Wilson, James carver, Dustin Miles, Dan Horrell

1. CALL TO ORDER/ROLL CALL/ESTABLISH QUORUM

TRUSTEES PRESENT

Kenneth Graham, Bessie Mattaliano, Jimmy Kennedy, Jackie Kennedy, Tyler Bridwell

TRUSTEES ABSENT

N/A

QUORUM ESTABLISHED (5 OUT OF 8 MEMBERS PRESENT)

2. DISCUSSION AND APPROVAL OF THE JANUARY 14, 2020 REGULAR MEETING MINUTES.

Kenneth made a motion to approve the January 14, 2020 Meeting minutes. Bessie seconded.

Vote

Aye - Kenneth Graham, Bessie Mattaliano, Jimmy Kennedy, Jackie Kennedy, Tyler Bridwell

Nay -

MOTION APPROVED.

3. TREASURER'S REPORT

Jerry said he agrees with Linda that we should wait at least another 30 days before we put the remaining CD money into smaller CD's.

4. DISCUSSION AND ACTION ON THE PURCHASE ORDERS AND CLAIMS

Kenneth asked about PO for odor test. Jerry said that it's a requirement that's done in December every year. The guy who has done it in the past is about to retire but we were able to get him to do this last one for us. He is also going to be doing our gas leak survey in the 3rd quadrant of the town.

Garrett and Company PO is for the annual water lease rights that's payable every year.

On the add-on list there is a PO for a non-resident refund. This is for a payment to us that LIHEAP made on a person who doesn't live here so we need to refund that payment.

Kenneth asked about the PO to Oklahoma State University. Abigail explained that that is for the Annual MC&T Academy that she would like to attend in March. She told the council that she had inquired with OMAG about a scholarship for the training but they said you have to be a clerk for at least 2 years to qualify for the scholarship.

Bessie made a motion to approve all Purchase Orders and Claims. Kenneth seconded.

Vote

Aye - Kenneth Graham, Bessie Mattaliano, Jimmy Kennedy, Jackie Kennedy, Tyler Bridwell

Nay -

MOTION APPROVED.

5. DISCUSSION AND POSSIBLE ACTION ON GETTING A MONTHLY STATEMENT OF ALL INCOMING MONIES AND OUTGOING MONIES FROM ALL OPWA DEPARTMENTS AS WELL AS A MONTHLY UPDATE ON THE BUDGET.

Spoke about in City Meeting

SKIPPED

6. DISCUSSION AND ACTION TO APPROVE RULES TO REGULATE THE PUBLIC USE OF THE CITY'S ROLL OFF DUMPSTER.

Tabled from last meeting.

Jerry read the rules he had written up and handed out to the trustees regarding a possible City Dumpster Policy (ATTACHED).

Jerry asked if any of the trustees had any changes or additions they'd like to make. There wasn't any.

Tyler suggested designating someone to come up once in a while on a weekend for the people who work during the week.

Jerry said he had also thought of that and he has spoken with the representative for Republic and they said sometime in the spring they can put a couple dumpsters down by the park for when we have designated City Cleanup days.

Kenneth made a motion to adopt the City Roll off Dumpster Rules and Regulations, Bessie seconded.

Vote

Aye - Kenneth Graham, Bessie Mattaliano, Jimmy Kennedy, Jackie Kennedy, Tyler Bridwell

Nay -

MOTION APPROVED.

ITEM 7 - NEW BUSINESS

ITEM 8 - PUBLIC COMMENTS

Dan Horrell asked if the line inspection has to be 3rd party. Jerry answered that it has to be 3rd party or we can have any employee certified but then we'd also have to purchase the equipment.

ITEM 9 - BOARD MEMBER COMMENTS

ITEM 10 - ADJOURNMENT

Bessie made a motion to adjourn, Kenneth seconded.

Vote

Aye - Kenneth Graham, Bessie Mattaliano, Jimmy Kennedy, Jackie Kennedy, Tyler Bridwell

Nay -

MEETING ADJOURNED @ 8:51 PM.