

Oilton Public Works Authority | MINUTES

July 14, 2020 | 7:00 p.m. | City Hall 101 W Main Oilton, OK 74052

Chairman, Jerry Green Present
Attorney, Bryan Drummond Present
Clerk, Abigail Parnell Present

Guests:

Martha Graham, Kenneth & Jackie Hodson, Dustin Miles, Kevin Cavin, Mackenzie Hoff, Shannon Wilson

1. Call to Order

The Chairman of the Board called the Oilton Public Works Authority Meeting to order on July 14, 2020.

2. Roll Call

Trustees Present

Kenneth Graham, Bessie Mattaliano, Jimmy Kennedy, Jackie Kennedy, Tyler Bridwell

Trustees Absent

Quorum (5 of 8)

3. Discussion and Approval of the June 11, 2020 meeting minutes

Skipped.

4. Discussion and Approval of the June 24, 2020 meeting minutes

Skipped.

5. Treasurer's Report

6. Discussion and Approval of the Purchase Orders and Claims

Bessie made a motion to approve all of the Purchase Orders and Claims if funds are available.
Jimmy Seconded.

Aye – Kenneth Graham, Bessie Mattaliano, Jimmy Kennedy, Jackie Kennedy, Tyler Bridwell

Nay –

Approved.

7. Discussion and Possible Action on providing Utility Bill Adjustment to resident John Chambers.

Abigail explained to the board that the bill that John Chambers is referring to is for the usage from between the time the meter was read to the time when Mr. Chambers had the account temporarily

inactivated. Board members asked for information from the system so Abigail printed it off. After further research the board realized the bill was for the usage between when the meter was read and when the account was temporarily inactivated as well as the past due amount from the previous bill that was not paid.

Tyler made a motion to authorize Chairman Jerry Green to make adjustment upon review by Billing Clerk. Bessie Seconded.

Aye – Kenneth Graham, Bessie Mattaliano, Jimmy Kennedy, Jackie Kennedy, Tyler Bridwell

Nay –

Approved.

8. Discussion, update, and possible action on options from Bluemark Energy possibly setting a fixed price.

Mackenzie Haff – She had previously told the board last summer that she would come back to the board if she had any opportunities she wanted to discuss. The previous supplier's price was between \$3.50 and \$4.00. They were able to get our winter pricing last year \$2.73. One of the things they've been looking at since our contract goes through October or November of this year is that the volumes they noticed had a big discrepancy between the volumes our previous supplier had us at compared to what we actually use. In our original deal they estimated that Oilton based on historical billed volumes used on an annual basis was around 84,000 dekatherms a year. They now estimate our new volumes to be 42,000 dekatherms per year. She gave us options; the new documents are the same the only change is the volume.

If we wanted to do August to next July or December it's coming in at about 2.99. If we want to just do this winter it's probably going to be around 3.20 but she wanted to leave it up to us. We can take some of the risk off the board for a year or stay with what we did last year which was just the winter.

Jerry – Would like to look into it more and get more detail before he brings a recommendation to the board. When is the deadline?

Mackenzie – You don't have to do anything now, but it would be best to go ahead and sign the standard renewal which expires in October.

Tyler made a motion to table until next meeting. Bessie Seconded.

Aye – Kenneth Graham, Bessie Mattaliano, Jimmy Kennedy, Jackie Kennedy, Tyler Bridwell

Nay –

Item Tabled.

9. Discussion and possible action on purchasing complete time and attendance login software for all OPWA employees.

Item Withdrawn.

10. Proposed Executive Session to discuss the resignation of OPWA Billing Clerk, Kim Wilson on August 7, 2020 with the possibility of hiring her to train pursuant to Oklahoma State Statute Title 25, 307 B(1).

Tyler made a motion to enter into executive session. Bessie seconded.

Aye – Kenneth Graham, Jerry Green, Bessie Mattaliano, Jimmy Kennedy, Jackie Kennedy, Tyler Bridwell

Nay –

Entered into Executive Session at 8:53 p.m.

Bessie made a motion to return to open session. Kenneth seconded.

Aye – Kenneth Graham, Jerry Green, Bessie Mattaliano, Jimmy Kennedy, Jackie Kennedy, Tyler Bridwell

Nay –

Returned to Open Session at 9:01 p.m.

Statement of Executive Minute given by the Attorney, Bryan Drummond: During the Executive session the Council discussed the resignation of OPWA Billing Clerk, Kim Wilson on August 7, 2020 with the possibility of hiring her to train pursuant to Oklahoma State Statute Title 25 Section 307 B(1). All Members of the Board, the Chairman and the City Attorney were present. No other matters were discussed and no votes were taken.

11. Vote to accept resignation of OPWA Billing Clerk, Kim Wilson on August 7, 2020 with the possibility of hiring her to train.

Jimmy made a motion to Accept OPWA Billing Clerk, Kim Wilson's resignation. Bessie Seconded.

Aye – Kenneth Graham, Bessie Mattaliano, Jimmy Kennedy, Jackie Kennedy, Tyler Bridwell

Nay –

Approved.

12. New Business

None

13. Public Comments

None

14. Board Member Comments

Jerry – Correspondence needs to come directly to me. Got a letter from the OCC almost a month after it was sent and only has until the end of July to get the required training. There was no communication with Mackenzie Hoff on the Gas. The last 3 consent order could've been averted if there was better communication.

15. Adjournment

Kenneth made a motion to Adjourn. Bessie seconded.

Aye – Kenneth Graham, Bessie Mattaliano, Jimmy Kennedy, Jackie Kennedy, Tyler Bridwell

Nay –

Meeting Adjourned at 9:06 p.m.