**MINUTES**

**CITY OF OILTON**

**REGULAR MEETING**

**TUESDAY, OCTOBER 8, 2019**

**7:00 P.M.**

1. CALL TO ORDER – THE BOARD MEMBERS MET ON THIS DATE TO CONDUCT A REGULAR MEETING. IN COMPLIANCE WITH THE STATE OF OKLAHOMA’S OPEN MEETING LAW, IT WAS HELD IN THE CITY HALL @ 101 WEST MAIN STREET, OILTON OKLAHOMA. THE MEETING WAS CALLED TO ORDER BY THE MAYOR, STEVE ARNOLD.

MAYOR, STEVE ARNOLD (PRESENT)

ATTORNEY, BRYAN K. DRUMMOND (PRESENT)

CLERK, KIM BAUMGARTEN (ABSENT)

ROLL CALL –

BOARD MEMBERS PRESENT –

JERRY GREEN, ABIGAIL PARNELL, BESSIE MATTALIANO, JIMMY KENNEDY, JACKIE KENNEDY, TYLER BRIDWELL,

BOARD MEMBERS ABSENT –

MARVIN BAUMGARTEN

**QUORUM ESTABLISHED.**

1. TYLER BRIDWELL MADE A MOTION TO APPROVE THE SEPTEMBER 10, 2019 REGULAR MEETING MINUTES.

VOTE: AYE – JERRY GREEN, BESSIE MATTALIANO, JIMMY KENNEDY, JACKIE KENNEDY, TYLER BRIDWELL, ABIGAIL PARNELL

NAY – NONE

**MOTION APPROVED.**

1. TYLER BRIDWELL MADE A MOTION TO APPROVE THE SEPTEMBER 16, 2019 SPECIAL MEETING MINUTES.

VOTE: AYE – JERRY GREEN, BESSIE MATTALIANO, JIMMY KENNEDY, JACKIE KENNEDY, TYLER BRIDWELL, ABIGAIL PARNELL

NAY – NONE

**MOTION APPROVED.**

1. DISCUSSION ON FINANCIAL UPDATES WITH LINDA BOURN ON CITY ACCOUNTS AND POSSIBLE ACTION ON ADDRESSING ISSUES AND WAYS TO RESOLVE PROBLEMS.

LINDA WOODRUFF BOURN INTRODUCED HERSELF AND GAVE A BRIEF REPORT OF THE CURRENT FINANCES. SHE HAS RECONCILED THE GROSS REVENUE ACCOUNT FOR THE OPWA. SHE STARTED WITH THE BALANCES FROM THE 2017 AUDIT REPORT. SHE’S HAD TO DO ALL OF THE RECONCILIATION MANUALLY RATHER THAN TRYING TO DO IT IN OUR SOFTWARE BECAUSE NOT EVERYTHING IS INPUTED THERE CORRECTLY. SHE WILL PROVIDE THOSE RECONCILIATIONS TO THE CITY ONCE SHE HAS THE GENERAL FUND UP TO DATE ALSO.

1. DISCUSSION AND POSSIBLE ACTION ON REPEALING PRIOR RESOLUTIONS AND SET UP RECURRING TRANSFERS ON CERTAIN ACCOUNTS.

JERRY BROUGHT UP THAT AT THE LAST MEETING WE TALKED ABOUT REOCURRING TRANSFERS THAT NEED TO BE DONE EACH MONTH. HE WOULD LIKE TO SEE A RESOLUTION DRAWN UP TO THAT EFFECT.

JERRY GREEN MADE A MOTION TO DIRECT ATTORNEY, BRYAN DRUMMOND TO DRAW UP A RESOLUTION REGARDING AUTOMATIC REOCCURING MONTHLY TRANSFERS. JIMMY KENNEDY SECOND THE MOTION.

VOTE: AYE – JERRY GREEN, BESSIE MATTALIANO, JIMMY KENNEDY, JACKIE KENNEDY, TYLER BRIDWELL, ABIGAIL PARNELL

NAY – NONE

**MOTION APPROVED.**

1. DISCUSSION AND APPROVAL OF THE PURCHASE ORDERS AND CLAIMS.

TYLER BRIDWELL ASKED ABOUT THE PURCHASE ORDER FOR MANNFORD AUTO. STEVE ARNOLD SAID THAT HE HAS FILED THE INSURANCE CLAIM FOR THE TRUCK AND IS WAITING TO HEAR BACK. TYLER WOULD LIKE STEVE TO FOLLOW UP WITH THAT TOMORROW AND FIND OUT WHAT OUR DIDUCTABLE IS.

JERRY GREEN MADE A MOTION TO APPROVE ALL PURCHASE ORDERS EXCEPT FOR MANNFORD AUTO $3,595.90, OMAG $9,923.00, AND OMAG $5898.00. BESSIE MATTALIANO SECOND THE MOTION.

VOTE: AYE – JERRY GREEN, BESSIE MATTALIANO, JIMMY KENNEDY, JACKIE KENNEDY, TYLER BRIDWELL, ABIGAIL PARNELL

NAY – NONE

**MOTION APPROVED.**

1. DISCUSSION AND POSSIBLE ACTION ON APPOINTING KENNETH W. GRAHAM AS COUNCIL MEMBER TO VACANT SEAT IN WARD #2.

ABIGAIL PARNELL MADE A MOTION TO APPOINT KENNETH W. GRAHAM AS COUNCIL MEMBER TO VACANT SEAT IN WARD #2. BESSIE MATTALIANO SECOND THE MOTION.

VOTE: AYE – JERRY GREEN, BESSIE MATTALIANO, JIMMY KENNEDY, JACKIE KENNEDY, TYLER BRIDWELL, ABIGAIL PARNELL

NAY – NONE

**MOTION APPROVED.**

1. DISCUSSION AND POSSIBLE ACTION ON APPOINTING RACHEL JASINSKI AS COUNCIL MEMBER TO VACANT SEAT IN WARD #2.

**NO ACTION.**

1. DISCUSSION AND POSSIBLE ACTION ON TAKING APPLICATIONS FOR ANIMAL CONTROL AND FINDING FUNDING.

JIMMY SAID THAT CURRENTLY THE POLICE DEPARTMENT IS BEING PAID APPROXIMATELY $4,784.00 A YEAR FOR ANIMAL CONTROL SO IF WE CAN HIRE SOMEONE TO TAKE THAT POSITION WE SHOULD TRY TO STICK WITHIN THAT SAME COSTFRAME.

TYLER SAID IT’S ALREADY IN THEIR BUDGET SO WE CAN’T JUST TAKE IT OUT. HE SAID WE HAVE TO LOOK AT THE BUDGET BEFORE WE DECIDE WHAT AND WHERE TO PAY THE ANIMAL CONTROL OUT OF.

BESSIE MATTALIANO MADE A MOTION TO START TAKING APPLICATIONS FOR ANIMAL CONTROL. JIMMY SECOND THE MOTION.

VOTE: AYE – JERRY GREEN, BESSIE MATTALIANO, JIMMY KENNEDY, JACKIE KENNEDY, TYLER BRIDWELL, ABIGAIL PARNELL

NAY – NONE

**MOTION APPROVED.**

1. REVIEW AND ACKNOWLEDGE SALE OF LOTS 15 AND 16, BLOCK 26, O.T. OILTON UNDER ADVISEMENT OF ATTORNEY.

JERRY GREEN LET THE COUNCIL KNOW THAT THE APPRAISAL SHOULD BE COMPLETED BY THE 13TH AND ASKED THE MAYOR IF WE HAVE RECEIVED ANY BIDS. STEVE SAID THAT HE HAD NOT BEEN PRESENTED ANY AS OF NOON.

**NO ACTION.**

1. TYLER BRIDWELL MADE A MOTION TO ENTER INTO EXECUTIVE SESSION TO DISCUSS THE RESIGNATION OF CITY CLERK, KIM BAUMGARTEN, ON OCTOBER 8TH, 2019 @ NOON, THE RESIGNATION OF THE COURT CLERK KIM BAUMGARTEN, ON OCTOBER 8TH, 2019 WITH THE POSSIBILITY OF HIRING HER TO TRAIN, AND THE PROBLEMS WITH THE POLICE DEPARTMENT AND CITY HALL EMPLOYEES PURSUANT TO OKLAHOMA STATE STATUTE TITLE 25,307 (B)(1). BESSIE MATTALIANO SECOND THE MOTION.

VOTE: AYE – JERRY GREEN, BESSIE MATTALIANO, JIMMY KENNEDY, JACKIE KENNEDY, TYLER BRIDWELL, ABIGAIL PARNELL

NAY – NONE

**MOTION APPROVED.**

**\*THE COUNCIL, MAYOR AND ATTORNEY ENTERED INTO EXECUTIVE SESSION @ 7:38 P.M. ALL OTHERS LEFT THE BUILDING.**

**\*ALL PERSONS WERE ASKED TO REENTER THE BUILDING @ 7:55 P.M.**

ABIGAIL PARNELL MADE A MOTION TO RETURN TO OPEN SESSION. TYLER BRIDWELL SECOND THE MOTION.

VOTE: AYE – JERRY GREEN, BESSIE MATTALIANO, JIMMY KENNEDY, JACKIE KENNEDY, TYLER BRIDWELL, ABIGAIL PARNELL

NAY – NONE

**QUORUM ESTABLISHED.**

**\*THE COUNCIL ENTERED BACK INTO REGULAR SESSION @ 7:56 P.M.**

**THE ATTORNEY GAVE THE EXECUTIVE MINUTE.** “WHILE IN EXECUTIVE SESSION THE COUNCIL DISCUSSED THE RESIGNATION OF CITY CLERK, KIM BAUMGARTEN, THE RESIGNATION OF THE COURT CLERK KIM BAUMGARTEN, WITH THE POSSIBILITY OF HIRING HER TO TRAIN, AND THE PROBLEMS WITH THE POLICE DEPARTMENT AND CITY HALL EMPLOYEES PURSUANT TO OKLAHOMA STATE STATUTE TITLE 25,307 (B)(1). THE COUNCIL ALSO DISCUSSED NEW DEVELOPMENT REGARDING ECONOMY SUPPLY THAT OCCURRED AFTER THE POSTING OF THE AGENDA AND HELD CONFIDENT COMMUNICATION REGARDING THE CLAIM PURSUANT TO OKLAHOMA STATE STATUTE 307(B)(4). ALL MEMBERS OF THE COUNCIL WERE PRESENT PLUS THE CITY’S ATTORNEY AND NO OTHER MATTERS WERE DISCUSSED AND NO VOTES WERE TAKEN.

1. APPROVAL OF RESIGNATION OF CITY CLERK, KIM BAUMGARTEN, WITH THE POSSIBILITY OF HIRING TO TRAIN.

ABIGAIL PARNELL MADE A MOTION TO APPROVE THE RESIGNATION OF CITY CLERK, KIM BAUMGARTEN. BESSIE MATTALIANO SECOND THE MOTION.

VOTE: AYE – JERRY GREEN, BESSIE MATTALIANO, JIMMY KENNEDY, JACKIE KENNEDY, TYLER BRIDWELL, ABIGAIL PARNELL

NAY – NONE

**MOTION APPROVED.**

1. APPROVAL OF RESIGNATION OF COURT CLERK, KIM BAUMGARTEN, WITH THE POSSIBILITY OF HIRING TO TRAIN.

BESSIE MATTALIANO MADE A MOTION TO APPROVE THE RESIGNATION OF COURT CLERK, KIM BAUMGARTEN. JACKIE KENNEDY SECOND THE MOTION.

VOTE: AYE – JERRY GREEN, BESSIE MATTALIANO, JIMMY KENNEDY, JACKIE KENNEDY, TYLER BRIDWELL, ABIGAIL PARNELL

NAY – NONE

**MOTION APPROVED.**

1. POSSIBLE ACTION ON SOLUTIONS AND/OR REPRIMANDS FOR POLICE DEPARTMENT AND CITY HALL EMPLOYEES.

**NO ACTION.**

1. NEW BUSINESS

TYLER BRIDWELL MADE A MOTION TO ENTER INTO EXECUTIVE SESSION TO DISCUSS AN EMAIL ATTORNEY, BRYAN DRUMMOND RECEIVED REGARDING THE CLAIM WITH ECONOMY SUPPLY AND MCBRIDE PURSUANT TO OKLAHOMA STATE STATUTE TITLE 25,307 (B)(4). BESSIE MATTALIANO SECOND THE MOTION.

VOTE: AYE – JERRY GREEN, BESSIE MATTALIANO, JIMMY KENNEDY, JACKIE KENNEDY, TYLER BRIDWELL, ABIGAIL PARNELL

NAY – NONE

**MOTION APPROVED.**

**\*THE COUNCIL, MAYOR AND ATTORNEY ENTERED INTO EXECUTIVE SESSION @ 7:38 P.M. ALL OTHERS LEFT THE BUILDING.**

**\*ALL PERSONS WERE ASKED TO REENTER THE BUILDING @ 7:55 P.M.**

ABIGAIL PARNELL MADE A MOTION TO RETURN TO OPEN SESSION. TYLER BRIDWELL SECOND THE MOTION.

VOTE: AYE – JERRY GREEN, BESSIE MATTALIANO, JIMMY KENNEDY, JACKIE KENNEDY, TYLER BRIDWELL, ABIGAIL PARNELL

NAY – NONE

**QUORUM ESTABLISHED.**

**\*THE COUNCIL ENTERED BACK INTO REGULAR SESSION @ 7:56 P.M.**

1. PUBLIC COMMENTS

MELISSA DENNIS WOULD LIKE TO THANK THE COUNCIL ON BEHALF OF HER MOTHER BARBARA DENNIS FOR APPROVING A STREET LIGHT IN FRONT OF THEIR DRIVEWAY.

BILLY GREENE STATED THAT HE BELIEVED THE CITY WAS WASTING MONEY ON GETTING AN APPRAISAL FOR THE OPEN LOTS BECAUSE IF YOU’RE WANTING TO PUT IN A BUSINESS OF SOME SORT MOST TOWNS WILL SELL YOU THAT PROPERT FOR CHEAP WITHOUT TAKING BIDS AND ALL THAT. OUR TOWNS A MESS AND WE NEED TO GET IT TOGETHER.

1. BOARD MEMBER COMMENTS
2. ADJOURNMENT

TYLER BRIDWELL MADE A MOTION TO ADJOURN. JIMMY KENNEDY SECOND THE MOTION.

VOTE: AYE – JERRY GREEN, BESSIE MATTALIANO, JIMMY KENNEDY, JACKIE KENNEDY, TYLER BRIDWELL, ABIGAIL PARNELL

NAY – NONE

**METTING AJOURNED.**