**MINUTES**

**OILTON PUBLIC WORKS AUTHORITY**

**REGULAR MEETING**

**TUESDAY, OCTOBER 8, 2019**

**7:00 P.M.**

1. CALL TO ORDER – THE TRUSTEES MET ON THIS DATE TO CONDUCT A REGULAR MEETING. IN COMPLIANCE WITH THE STATE OF OKLAHOMA’S OPEN MEETING LAW, IT WAS HELD IN THE CITY HALL @ 101 WEST MAIN STREET, OILTON OKLAHOMA. THE MEETING WAS CALLED TO ORDER BY THE CHAIRMAN, STEVE ARNOLD.

CHAIRMAN, STEVE ARNOLD (PRESENT)

ATTORNEY, BRYAN K. DRUMMOND (PRESENT)

CLERK, KIM BAUMGARTEN (ABSENT)

ROLL CALL –

TRUSTEES PRESENT –

JERRY GREEN, ABIGAIL PARNELL, BESSIE MATTALIANO, JIMMY KENNEDY, JACKIE KENNEDY, TYLER BRIDWELL,

TRUSTEES ABSENT –

MARVIN BAUMGARTEN

**QUORUM ESTABLISHED.**

1. TYLER BRIDWELL MADE A MOTION TO APPROVE THE SEPTEMBER 10, 2019 REGULAR MEETING MINUTES. JACKIE KENNEDY SECOND THE MOTION.

VOTE: AYE – JERRY GREEN, BESSIE MATTALIANO, JIMMY KENNEDY, JACKIE KENNEDY, TYLER BRIDWELL, ABIGAIL PARNELL

NAY – NONE

**MOTION APPROVED.**

1. ABIGAIL PARNELL MADE A MOTION TO APPROVE THE SEPTEMBER 16, 2019 SPECIAL MEETING MINUTES. BESSIE MATTALIANO SECOND THE MOTION.

VOTE: AYE – JERRY GREEN, BESSIE MATTALIANO, JIMMY KENNEDY, JACKIE KENNEDY, TYLER BRIDWELL, ABIGAIL PARNELL

NAY – NONE

**MOTION APPROVED.**

1. DISCUSSION ON FINANCIAL UPDATES WITH LINDA BOURN ON OPWA ACCOUNTS AND POSSIBLE ACTION ON ADDRESSING ISSUES AND WAYS TO RESOLVE PROBLEMS.

LINDA WOODRUFF BOURN GAVE A REPORT OF THE CURRENT FINANCES. SHE HAS RECONCILED THE GROSS REVENUE ACCOUNT FOR THE OPWA. WE HAVE TWO LARGE OUTSTANING CHECKS AT THIS TIME WHICH IS GOING TO THROUGH THE GROSS REVENUE ACCOUNT INTO A NEGATIVE BALANCE. THERE IS A ABOUT $23,000 IN THE UTILITY BILLING ACCOUNT. THESE NUMBERS ARE AS OF SEPTEMBER 30TH. LINDA RECEIVED A PHONE CALL FROM PRO ENERGY STATING THAT THE CITY STILL OWES A LARGE BALANCE. SHE IS NOT SURE WHY THE TWO CHECKS HAVE NOT CLEARED.

AT THIS POINT SHE BELIEVES WE WILL NEED TO TRANSFER SOME MONEY INTO THE GROSS REVENUE ACCOUNT TO COVER THESE CHECKS BECAUSE WE ARE ABOUT $15,000 SHORT.

LINDA SUGGESTED THAT WE MAY BE BETTER OFF SWITCHING FROM OUR SUMMITT SOFTWARE TO QUICKBOOKS. IF WE DECIDE TO KEEP OUR CURRENT SUMMIT THE PERSON WHO TAKES OVER THE CLERK’S POSITION WILL NEED PROFESSIONAL TRAINING IN ORDER TO USE IT CORRECTLY.

1. DISCUSSION AND POSSIBLE ACTION ON REPEALING PRIOR RESOLUTIONS AND SET UP RECURRING TRANSFERS ON CERTAIN ACCOUNTS.

JERRY GREEN MADE A MOTION TO DIRECT ATTORNEY, BRYAN DRUMMOND TO DRAW UP A RESOLUTION REGARDING AUTOMATIC REOCCURING MONTHLY TRANSFERS. TYLER BRIDWELL SECOND THE MOTION.

VOTE: AYE – JERRY GREEN, BESSIE MATTALIANO, JIMMY KENNEDY, JACKIE KENNEDY, TYLER BRIDWELL, ABIGAIL PARNELL

NAY – NONE

**MOTION APPROVED.**

1. DISCUSSION AND APPROVAL OF THE PURCHASE ORDERS AND CLAIMS.

TYLER SUGGESTED THAT WE GET WITH THE BANK ABOUT GETTING A LOAN AGAINST THE CD TO PAY THE BILLS.

**NO ACTION.**

1. DISCUSSION AND POSSIBLE ACTION ON GETTING ESTIMATE FROM INDIAN ELECTRIC FOR RUNNING POWER TO THE SOUTH WELL AND SPEAKING TO MATT BARTON FOR AN AGREEMENT.

JIMMY SAID MATT BARTON WOULDN’T WANT TO SIGN AN AGREEMENT WITH THE CITY AS A DISTRUBUTER. WE NEED TO GET WITH INDIAN ELECTRIC TO SEE IF WE CAN GET ANOTHER ROUTE.

**NO ACTION.**

1. DISCUSSION AND ACTION TO AUTHORIZE CHAIRMAN TO SIGN AGREEMENT WITH BLUEMARK ENERGY.

STEVE ARNOLD INTRODUCED MACKENZIE WITH BLUEMARK ENERGY AND PRESENTED INFORMAITON TO THE COUNCIL ON A POSSIBLE CONTRACT WITH BLUEMARK ENERGY. SHE IS LOCAL AND WORKS WITH MANY OF THE SURROUNDING MUNICIPALITIES. SHE LOOKED AT OUR GAS USAGE FOR THE LAST FALL AND WANTED TO SHOW US THE RATE DIFFERENCE BETWEEN WHAT WE WERE PAYING VERSUS WHAT THEY CHARGED AT THAT SAME TIME.

MACKENZIE SAID THAT IF WE WERE TO SIGN A CONTRACT WITH BLUEMARK THERE IS THE POSSIBILITY OF A FIXED PRICE IF THAT’S SOMETHING THE COUNCIL WOULD WANT TO DO.

TYLER BRIDWELL MADE A MOTION TO AUTHORIZE MAYOR, STEVE ARNOLD TO SIGN AN AGREEMENT WITH BLUEMARK ENERGY. ABIGAIL PARNELL SECOND THE MOTION.

VOTE: AYE – JERRY GREEN, BESSIE MATTALIANO, JIMMY KENNEDY, JACKIE KENNEDY, TYLER BRIDWELL, ABIGAIL PARNELL

NAY – NONE

**MOTION APPROVED.**

1. TYLER BRIDWELL MADE A MOTION TO ENTER INTO EXECUTIVE SESSION TO DISCUSS THE RESIGNATION OF OWPA CLERK, KIM BAUMGARTEN, ON OCTOBER 8TH, 2019 @ NOON, WITH THE POSSIBILITY OF HIRING HER TO TRAIN, OPWA LABORER, BILL FREEMANN’S EMPLOYMENT TERMINATION FOR THE GOOD OF THE CITY ON OCTOBER 14, 2019 AND THE PROBLEMS WITH THE OPWA EMPLOYEES PURSUANT TO OKLAHOMA STATE STATUTE TITLE 25,307 (B)(1). BESSIE MATTALIANO SECOND THE MOTION.

VOTE: AYE – JERRY GREEN, BESSIE MATTALIANO, JIMMY KENNEDY, JACKIE KENNEDY, TYLER BRIDWELL, ABIGAIL PARNELL

NAY – NONE

**MOTION APPROVED.**

**\*THE COUNCIL, MAYOR AND ATTORNEY ENTERED INTO EXECUTIVE SESSION @ 8:36 P.M. ALL OTHERS LEFT THE BUILDING.**

**\*ALL PERSONS WERE ASKED TO REENTER THE BUILDING @ 8:50 P.M.**

ABIGAIL PARNELL MADE A MOTION TO RETURN TO OPEN SESSION. TYLER BRIDWELL SECOND THE MOTION.

VOTE: AYE – JERRY GREEN, BESSIE MATTALIANO, JIMMY KENNEDY, JACKIE KENNEDY, TYLER BRIDWELL, ABIGAIL PARNELL

NAY – NONE

**QUORUM ESTABLISHED.**

**\*THE COUNCIL ENTERED BACK INTO REGULAR SESSION @ 7:56 P.M.**

**THE ATTORNEY GAVE THE EXECUTIVE MINUTE.** “WHILE IN EXECUTIVE SESSION THE COUNCIL DISCUSSED THE RESIGNATION OF THE OPWA CLERK KIM BAUMGARTEN ON OCTOBER 8, 2019, WITH THE POSSIBILITY OF HIRING HER TO TRAIN, THE TERMINATION OF OPWA LABORER BILL FREEMAN FOR THE GOOD OF THE CITY OCTOBER 14, 2019 AND THE PROBLEMS WITH THE OPWA EMPLOYEES PURSUANT TO OKLAHOMA STATE STATUTE TITLE 25,307 (B)(1). ALL MEMBERS OF THE COUNCIL WERE PRESENT PLUS THE CITY’S ATTORNEY. NO OTHER MATTERS WERE DISCUSSED AND NO VOTES WERE TAKEN.

1. APPROVAL OF RESIGNATION OF OWPA CLERK, KIM BAUMGARTEN, WITH THE POSSIBILITY OF HIRING TO TRAIN.

TYLER BRIDWELL MADE A MOTION TO APPROVE THE RESIGNATION OF CITY CLERK, KIM BAUMGARTEN. BESSIE MATTALIANO SECOND THE MOTION.

VOTE: AYE – JERRY GREEN, BESSIE MATTALIANO, JIMMY KENNEDY, JACKIE KENNEDY, TYLER BRIDWELL, ABIGAIL PARNELL

NAY – NONE

**MOTION APPROVED.**

1. APPROVAL OF TERMINATION OF OPWA LABORER, BILL FREEMAN.

ABIGAIL PARNELL MADE A MOTION TO APPROVE TERMINATION OF OPWA LABORER, BILL FREEMAN FOR THE GOOD OF THE CITY. PER DISCUSSION JERRY GREEN SECOND THE MOTION.

VOTE: AYE – JERRY GREEN, BESSIE MATTALIANO, JACKIE KENNEDY, TYLER BRIDWELL, ABIGAIL PARNELL

NAY – JIMMY KENNEDY

**MOTION APPROVED.**

1. POSSIBLE ACTION ON SOLUTIONS AND/OR REPRIMANDS FOR OPWA EMPLOYEES.

**NO ACTION.**

1. NEW BUSINESS
2. PUBLIC COMMENTS – NADENE FREEMAN WANTED TO KNOW HOW THE PAYMENTS WOULD BE POSTED ON BY THE 10TH IF CITY HALL IS CLOSED. STEVE REPLIED THAT THE BOARD TALKED AND AGREED THAT WE WOULD NOT BE ACCESSING LATE FEES.
3. BOARD MEMBER COMMENTS

JERRY GREEN WANTED TO LET EVERYONE KNOW THAT CITY HALL WILL BE CLOSED WEDNESDAY AND THURSDAY BECAUSE BOTH CITY HALL EMPLOYEES QUIT. ANY PAYMENTS CAN BE PUT IN THE SLOT.

TYLER THANKED BILL FREEMAN FOR HIS SERVICE TO THIS CITY.

1. ADJOURNMENT

ABIGAIL PARNELL MADE A MOTION TO ADJOURN. ABIGAIL PARNELL SECOND THE MOTION.

VOTE: AYE – JERRY GREEN, BESSIE MATTALIANO, JIMMY KENNEDY, JACKIE KENNEDY, TYLER BRIDWELL, ABIGAIL PARNELL

NAY – NONE

**METTING AJOURNED.**